01/10/2018

Meet Us In Renton, Washington!!!

Dear Colleagues:

The 2018 National Radiological Emergency Preparedness (REP) Conference will be held at the Hyatt Regency Lake Washington, 1053 Lake Washington Boulevard, North Renton, Washington (WA) 98056 (https://lakewashington.regency.hyatt.com/). The dates are April 16–19, 2018. The purpose of the conference is to provide a professional forum for individuals and agencies involved in radiological emergency preparedness and response. Attendees are typically from federal, state, and local government agencies, radiological health programs, nuclear power utilities, and other domestic and international organizations. This year we expect to have more than 300 attendees including internationals.

We appreciate the support shown by so many exhibitors over the past years and hope that the same will hold true for this year’s conference. Vendor registration fee is $900.00 (USD 900.00) and must be paid prior to receiving a booth assignment. Purchase Orders (PO) will not be accepted after March 31st, 2018 and registration closes on April 6th, 2018. The fee provides registration for one person, booth space, access to all refreshments during the breaks, company bio in the conference program which is needed by March 16th, and an invitation to the Networking Social and Hospitality event scheduled for Tuesday (April 17th) evening. For each additional person attending with a registered vendor, the registration fee is $500.00 if paid before the close of registration. Onsite registration fee is $550.00. The fee does not include lodging, transportation, materials shipping/ handling/ storage or other house costs. A reminder that the hotel room block reservations at the conference rate will close on April 1st. Therefore, the earlier you book your room, the better.

For your information, any vendor is available to be a major sponsor of the conference. The minimum amount for a conference sponsor is $5,000. This would include your company name in the conference program agenda book as a sponsor and vendor, listed on the signage at the conference, a booth in the vendor area, invitation to the speakers’ reception and the benefits listed above that come with being a conference vendor. I hope you will consider to be a sponsor of the conference. If you would like to be a sponsor, please contact me directly and I will get the process moving for you.

As we did last year, once you have registered and paid in full, then you can choose the booth for the conference based on availability. Refreshments during breaks will be set
up to enhance visitation of the exhibit area. For this conference, the vendor area is outside the main ballroom where the conference will be held. It is a public area. There will be security throughout the night once the vendor area is closed at 17:30. There will be no need to remove equipment while you are at the conference. The National REP Conference Steering Committee does not plan to coordinate any drawings, raffles or give-away opportunities. If the individual vendors would like to continue this practice, they are welcome to coordinate the activities on their own. Vendor registration, as well as hotel, airport, ground transportation, and parking information are posted on our web at www.nationalrep.org.

The National REP Conference, Inc. has contracted Triumph Expo & Events, Inc. to handle event services related to shipping, handling, delivery, booth setup and break down for the exhibitor area. Shipping arrangements for vendor materials should be coordinated through Triumph Expo & Events, Inc. in accordance with the negotiated contract. Services and costs can be found on Triumph’s exhibitor page to be found at http://www.triumphexpo.com/exhibitor.shtml (username = 10427; password = Dynamic (case-sensitive)), and also on our event registration page. All vendors are encouraged to use Triumph Expo & Events for shipping. The National REP Conference will not pay for any costs related to direct shipments to the hotel or additional services provided for your booth.

If materials are shipped directly to the hotel for the conference, charges will apply in accordance with hotel’s established practices for shipping and handling and are the responsibility of the individual vendor. Included in the Triumph Expo & Events Exhibitor Kit is the information for ordering any electrical, telephone and internet services.

Booth set-up can begin as early as 10:00 on Monday, April 16th. Your exhibits and related equipment need to be removed by 17:30 on Wednesday, April 18th.

We look forward to a very successful conference in 2018, and invite you to be a part of it. If you have questions please give me a call at the number below.

Please make arrangements NOW to Meet Us in Renton!

Mark D. Reese

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